



NEPTUNE INSTITUTE OF MANAGEMENT & TECHNOLOGY

APPLICATION TO ISSUE DUPLICATE GRADE SHEET/CERTIFICATE OF EXCELLENCE

Date :- _____

To,

The Chairman,
Neptune Institute of Management & Technology,
A-13, LGF, Ganesh Nagar, Pandav Nagar Complex, New Delhi – 110092.

Subject :- To Issue Duplicate Grade Sheet/Certificate of Excellence of Regn. No. _____.

Dear Sir,

I _____ S/o,D/o _____ have passed
(Course Name) _____
with Regn. No. _____ in the session _____ I have lost
my original documents somewhere.

So, Please issue my duplicate Grade Sheet/Certificate of Excellence

Thanking You

With Regards,

Candidate Signature

Name :- _____

Address :- _____
